

# COVID-19 School Closure Arrangements for Safeguarding and Child Protection



Academic Year	Designated Safeguarding Lead	Named cover	Nominated Governor
2020-2021	Janis Williams	<ul style="list-style-type: none"><li>• Vikki Boddy</li><li>• Vicky Miller</li></ul>	
Review Date	Changes made		Ratification Date by Governing Body
January 2021	Due to national lockdown.		Date to staff: January 2021

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### **Designated Safeguarding Leads and Deputies**

On Site: While our school site remains open for vulnerable children and children of key workers, the Designated Safeguarding Lead/Deputies are [Janis Williams, Vikki Boddy and Vicky Miller](#) and continue to be our Designated Safeguarding Lead/Deputies due to their level of training and skill. The DSL or a Deputy will be on site each day, however, due to these unprecedented circumstances they may not all physically be on our school site every day. In this case one of the following named individuals will be physically on site each day and will liaise directly with the Designated Safeguarding Lead/Deputies if any incidents of a child protection nature occur.

Monday: [Sara Harrison, Stephen Harvey](#)

Tuesday: [Sara Harrison, Stephen Harvey](#)

Wednesday: [Sara Harrison, Stephen Harvey](#)

Thursday: [Sara Harrison, Stephen Harvey](#)

Friday: [Sara Harrison, Stephen Harvey](#)

Should our school site be entirely closed then we will update our website and Child Protection Policy with our arrangements.

### **Arrangements for Contact with Vulnerable Children**

Where our school remains open, the Designated Safeguarding Lead and Deputies are fully aware of their vulnerable children and those they are expecting into school each day, should that child not arrive then the Designated Safeguarding Lead or Deputy will make contact with the parent or carer immediately and if no response contact front door services immediately

Designated Safeguarding Lead/Deputies will continue to contact vulnerable children and their families in the following timescales if the school is closed or these children are not on site: children the subject of a Child Protection Plan (daily), children who have a Child in Need Plan (twice weekly), Looked After Children (twice weekly dependent on the child's individual placement needs) or children with an Early Help Plan (weekly). If there are any issues raised during this time regarding their care, safety or ability to be contacted then the Designated Safeguarding Lead/Deputy will follow their local safeguarding procedures and contact their local front door services immediately (as per our Child Protection Policy). [Points of contact:](#)

- [Single Point of Contact Form: emailed to \[earlyhelpadmin@stockton.gov.uk\]\(mailto:earlyhelpadmin@stockton.gov.uk\)](#)
- [Contact Early Help: Admin 01642 524188, EHO for Ingleby Barwick 01642 01642 527437](#)
- [The Children's Hub: 01642 130080](#)

### **Availability and contact arrangements for families and professionals who wish to make contact with the Designated Safeguarding Lead/Deputies**

During these unprecedented circumstances the Designated Safeguarding Lead/Deputies will be available to be contacted by children, families and other services and agencies to ensure the safety and well-being of all our vulnerable children. They can be contacted via the school telephone number in the first instance and whether they are on or off site they will gain contact with any family or professional as soon as possible.

Alternatively they may be contacted either via the school's email address [mytonpark@mytonpark.org.uk](mailto:mytonpark@mytonpark.org.uk) or directly through the Headteacher's email [mpjanis.williams@mytonpark.org.uk](mailto:mpjanis.williams@mytonpark.org.uk).

Contact with the Designated Safeguarding Lead/Deputies should be within the hours of the school day 9am-3.30pm ONLY. Designated Safeguarding Lead/Deputies cannot be responsible for not receiving calls and messages outside of these times. In the event that children or families need support immediately please contact our front door services immediately (as per the information within the Child Protection Policy) or contact the Police.

### **Response to safeguarding or child protection concerns**

As always our school's duty of care is to keep children safe and while the arrangements of the physical care of children and physical presence of our Designated Safeguarding Lead/Deputies may be different during this time the school's response remains the same and follows the guidelines as set out in our school's Child Protection Policy.

**Re-issued January 2021**