

Myton Park Primary Appendix to Child Protection Policy:

Filtering and Monitoring Responsibilities

It is important that roles concerning filtering and monitoring responsibilities for online use are clear.

Please reference the following policies:

Policy	Reference
Child Protection	<ul style="list-style-type: none"> • Roles and Responsibilities for All Staff • The Designated Safeguarding Lead • Responsibilities of Governing Body
Acceptable User Policy	<ul style="list-style-type: none"> • Paragraph 5.5: Monitoring of school network and use of ICT facilities • Paragraph 9: Internet Access, includes clear explanation of filtering.

Responsibilities

Person Responsible	Details
One IT Technical Responsibility	<ul style="list-style-type: none"> • Internet access is provided by OneIT, this includes a filtering system which is appropriate to the age of the pupils. • OneIT use 'Securely – The Student Safe Company' – this meets all KCSIE criteria • All technicians monitor this – system picks up pupils attempting to search harmful or inappropriate content or anything that shows pupils are at risk of bullying, violence, self-harm or suicide. • Email is sent to HT/DHT to inform them of any concern.
Headteacher / Deputy Headteacher	<ul style="list-style-type: none"> • Responsible for filtering and monitoring reports and safeguarding concerns that may appear. Including procuring filtering and monitoring systems (SLA - OneIT) • To report filtering concerns raised by staff members to OneIT – see below • Report any material that school suspects is illegal to OneIT for blocking and further investigation.
Designated and Deputy Safeguarding Leads	<ul style="list-style-type: none"> • To follow up any safeguarding concerns following school policies and procedures.
Senior Leaders	<ul style="list-style-type: none"> • To ensure all staff understand roles and procedures and report concerns in a timely manner.
All Staff	<ul style="list-style-type: none"> • Where filtering has not identified an inappropriate site, this must be reported immediately to the Headteacher or Deputy/Assistant in their absence. • Where unsuitable sites have inadvertently been discovered by staff or pupils, the URL (address) and content must be reported to the Headteacher or Deputy/Assistant in their absence.
Governors	<ul style="list-style-type: none"> • Strategic responsibility for filtering and monitoring – they should be assured that standards are being met. • An SLT member (HT/DHT/AHT) and a governor responsible for ensuring standards are met. Roles and responsibilities identified including person responsible where provision needs to be changed (HT/DHT/AHT).

Filtering

The technical strategies to restrict access to inappropriate material fall into several overlapping types (sometimes all referred to as filtering):

- Blocking strategies remove access to a list of unsuitable sites or newsgroups. Maintenance of the blocking list is a major task as new sites appear every day.
- Filtering examines the content of web pages or e-mail messages for unsuitable words.
- Blocking and/or filtering, as previously stated, is performed by the Internet Service Provider (ISP) and school is notified.

